



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY COMMISSION FOR
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://LACCW.lacounty.gov>**

Monday, February 8, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-0911)

Attachments: [AUDIO](#)

Present: President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Reiko Duba, Commissioner Gerda Govine Ed.D., Commissioner Barbara Kappos LCSW, Commissioner Imelda Padilla and Commissioner Olivia G. Rodriguez

Excused: Commissioner Nancy Cohen Ph.D., Commissioner Dora de la Rosa, Commissioner Karriann Farrell Hinds and Commissioner Charlotte Lesser

Call to Order. (16-0782)

President Becky A. Shevlin called the meeting to order at 10:00 a.m.

I. ADMINISTRATIVE MATTER

1. Approval of Minutes for the regular meeting of January 11, 2016. (16-0783)

On motion of Commissioner Reiko Duba, seconded by Treasurer Ana Maria Garcia, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

2. Discussion and appropriate action regarding amending Article VI of the Los Angeles County Commission for Women's Statement of Procedures. (16-0784)

The Commissioners reviewed and made revisions to Article VI of the CW's Statement of Procedures.

On motion of Commissioner Reiko Duba, seconded by Commissioner Maria Calix, unanimously carried, the Commission approved the revisions.

Attachments: [SUPPORTING DOCUMENT](#)

3. Discussion and consideration for approval of the Office of Women's Health, Los Angeles County Department of Public Health Application for Donation in the amount of \$2,000, for the "Healthy Aging: Preparing Our Communities for Change" half day conference to be held on April 25, 2016. (16-0825)

On motion of Commissioner Maria Calix, seconded by Commissioner Gerda Govine, Ed.D., unanimously carried, the Commission approved a donation in the amount of \$2,000, for the "Healthy Aging: Preparing Our Communities for Change" half day conference to be held on April 25, 2016, to Los Angeles County Department of Public Health, Office of Women's Health.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATION

4. Presentation on the Santa Clarita Valley Branch Tech Trek 2015 Program report; and the Los Angeles County Commission for Women's donation's impact on the Tech Trek's program goals for 2016.

MJ West, Tech Trek Grants Coordinator

Diane Bartley, Tech Trek Under Grant Coordinator (16-0283)

MJ West, Tech Trek Grant Coordinator, AAUW Santa Clarita Valley, and Diane Bartley, Tech Trek Under Grant Coordinator, provided an overview PowerPoint presentation of the AAUW Santa Clarita Valley (SCV) Tech Trek Program 2015 Report. Ms. West stated that the goals set for the Tech Trek Science Camp girls were to encourage a diverse group of girls entering the 8th grade to take math and science courses each year through high school; motivate students to attend college; and inspire young women to consider careers in science, technology, engineering or math (STEM). She also stated that as of 2015 the SCV branch has sent 191 girls to Tech Trek camps since 1999. The girls are nominated by their teachers and must be interviewed before they can participate in the Tech Trek program.

She concluded by stating that the number of girls that attend the Tech Trek camps is based upon the amount of money received from fundraisers and donations.

Ms. West will submit a donation request application for consideration at the April 11, 2016 CW meeting.

Attachments: [SUPPORTING DOCUMENT](#)

III. REPORTS

5. President's Report for February 8, 2016.

Appointment of Nominating Committee Chair and Members. (16-0785)

President Shevlin will serve as the Ad-Hoc Nomination Committee's chair, with the following Commissioners serving as members:

Commissioners Kappos, First District, Aoki-Hyatt, Fourth District and Govine, Ed.D., Second District.

President Shevlin, Fifth District, will contact Third District Commissioners Hinds and Cohen, Ph.D. to inquire if they would like to volunteer to serve on the Committee.

6. Executive Committee Report for February 8, 2016. (16-0786)

President Shevlin reported that the CW was the largest represented Commission at the ACCW conference. CW should discuss the issue of senior housing at the August 2016 Retreat meeting.

7. Staff Report for February 8, 2016. (16-0792)

Staff provided an overview of Commission Services roles and functions pertaining to its support of the Board of Supervisors, Commissions and Redevelopment Agencies. Staff also reported that Commission Services with a total of 18 staff that provides administrative support to 34 Commissions and Boards. In addition, all Los Angeles County Commission appointments are handled by Commission Services staff. Staff further reported that the CW intern has completed her orientation and is expected to begin within the next week.

8. Education Committee Report for February 8, 2016. (16-0787)

Commissioner Garcia reported that the Committee met on January 29, 2016 and updated the scholarship partner list to include Camps Scott and Scudder. The scholarship application was updated and will include information on former Fourth District Commissioner Janet Mummey. She added that the Third District is also interested in adding a few other agencies to this list. Agency meeting invitation was forwarded to staff for distribution.

9. Policy and Legislation Committee Report for February 8, 2016.

- Update report on the revision of the Los Angeles County Commission for Women's grant request and award processes (Continued from the meetings of 12/14/15 and 1/11/16) (16-0789)

This item was continued without discussion to the meeting of April 11, 2016.

10. Violence Against Women and Girls Committee Report for February 8, 2016. (16-0790)

Commissioner Rodriguez reported that the Committee continues to work on the Breakfast Briefing; she has received confirmation of attendance from three of the Districts. The Breakfast Briefing is scheduled to be held on February 26, 2016 at 9:00 a.m. in conference room 743.

President Shevlin confirmed her attendance.

11. Women of the Year Committee Report for February 8, 2016. (16-0791)

Vice President Petrossian provided an update on the upcoming Women of the Year Awards luncheon taking place on March 14, 2016 at the Music Center Grand Hall in downtown Los Angeles, CA. She also shared information on current sponsors of the event. She asked that each Commission contact an awardee to solicit additional ad purchases and sponsorships.

Attachments: [SUPPORTING DOCUMENT](#)

12. Public Relations and Social Media Committee Report for February 8, 2016.

- Mission Statement (16-0797)

Commissioner Govine, Ed.D., reported that the Committee discussed the Mission Statement template for the CW website. She will contact the sub-committees' chairs to get their Mission Statement and present a draft at the April 11, 2016 meeting.

Attachments: [Supporting Document](#)

13. Status on the Mount Saint Mary's University 2016 Report on the Status of Women and Girls in Los Angeles County. (16-0848)

President Shevlin stated that it is important to ensure that the process for printing is followed in order for the reports to be available for distribution at the March 14, 2016 Women of the Year luncheon.

IV. DISCUSSION

14. Discussion and consideration to send a request to the Quality and Productivity Commission to gather data regarding the gender make-up of Commissions in Los Angeles County. (16-0828)

During a brief discussion President Shevlin stated that she would work with Commission Services staff and Commissioners Kappos and Cohen, Ph.D. to ensure that the letter is appropriate.

Attachments: [SUPPORTING DOCUMENT](#)

V. MISCELLANEOUS

15. Commissioner's announcements on items related to the CW Commission. (16-0793)

Commissioners made the following announcements:

- **Commissioner Kappos shared that the East Los Angeles Women's Center is moving to a new location. She attended two meetings hosted by the Office of Women's Health (OWH); OWH will conduct Trauma Informed Training for the staff at the Department of Public Health.**
- **Commissioner Rodriguez will be meeting with the project director for funding for the National Football League (NFL) Domestic Violence Sexual Assault Awareness on February 25, 2016. She will also attend the Mount St. Mary's presentation on the Status of Women and Girls Report.**
- **Vice President Petrossian stated that attending the Association of**

California Commissions for Women's (ACCW) conference in Sacramento, CA, was a great experience and an honor for her to attend. The National Association of Commissions for Women's 2016 conference will be held in Hawaii.

- Commissioner Padilla announced that Supervisor Sheila Kuehl created a task force together to gather and study data and legislation that impacts women.
- Commissioner Govine, Ed.D., stated that she sent out a follow up email to ACCW attendees inviting them to attend the Commission for Women's "Women of the Year" Awards Luncheon.
- Commissioner Calix stated that the ACCW was a great experience. Commissioner Louie reminded the CW that she would like to do a career fair for girls in middle and high schools.

Matters Not Posted

16. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-0794)

There were no matters presented for a future agenda.

Public Comment

17. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-0795)

Dr. Genevieve Clavreul addressed the Commission.

Adjournment

18. Adjournment for the meeting of Monday, February 8, 2016. (16-0796)

There being no further business, President Shevlin adjourned the meeting of February 8, 2016 at 11:55 a.m.